



Stand Up Placer, Inc. – Job Description

Position:	Domestic Violence Response Team Advocate
Reports To:	Domestic Violence Services Coordinator, Domestic Violence Program Supervisor
Location:	Roseville Police Department, Stand Up Placer Service Offices and Placer County
Job Status:	Non-exempt, \$15/hour, full time- 40 hours/week

ABOUT STAND UP PLACER

Stand Up Placer provides comprehensive services to Placer County survivors of domestic violence, sexual assault, human trafficking and their families. Our mission is: Saving lives by empowering survivors and educating communities to stand up to domestic violence, sexual assault and human trafficking.

POSITION SUMMARY

The Domestic Violence Response Advocate provides emergency and supportive services to survivors of domestic violence, sexual assault and human trafficking while primarily embedded within the Roseville Police Department, and at various locations in the community. The DV Response Advocate may also be responsible for providing community outreach, education and training pertaining to Stand Up Placer's programs and DV, SA, and HT.

ESSENTIAL RESPONSIBILITIES MAY INCLUDE THE FOLLOWING:

- Respond on-scene with Law Enforcement to incidents of domestic violence
- Provide emotional support, crisis intervention services, and advocacy to survivors of domestic violence after contact with law enforcement
- Follow up with survivors of domestic violence within 72 hours after receiving notification from law enforcement about an incident
- Assist clients with the creation of a safety plan and ensure that they have sufficient resources and referrals to meet their immediate needs
- Assist clients with accessing Stand Up Placer emergency services, such as safe housing, and other supportive services
- Provide connection for further follow-up services and continued support
- Work collaboratively with coworkers, partners, and service providers
- Prepare and conduct trainings and education to law enforcement, including developing and improving upon the Domestic Violence Emergency Response Team (DVERT) practices and protocols.
- Abide by all Stand Up Placer and Roseville Police Department policies and protocols and trauma-informed and empowerment model to services

- Maintain a professional relationship with clients and community partners at all times, enforcing strict boundaries
- Attend internal scheduled staff meetings, team meetings, and domestic violence trainings; attend law enforcement briefings when necessary

QUALIFICATIONS

- At least two years of experience working with survivors of violence and/or at-risk youth **OR** a combination of education and one year of experience working with survivors of violence and/or at-risk youth
- Ability to address crises and use critical thinking to problem-solve effectively
- Ability to work under pressure, manage and meet deadlines
- Ability to work sensitively with traumatized and diverse populations
- Ability to work independently and as a team
- Excellent communication skills with clients, co-workers, and community partners
- Awareness of and sensitivity to the cultures represented in Placer County
- Excellent organizational skills
- Strong professional boundaries with clients is required
- Working knowledge of Microsoft Office Suite; familiarity with Publisher, Prezi, PowerPoint, and Outlook welcomed
- Completion of 72-hour state-certified Crisis Intervention Training (post-hire requirement)
- Must be comfortable working in a law enforcement environment
- Must be over the age of 18
- Reliable transportation, valid California Driver's License and proof of insurance
- Fingerprint clearance required
- **Bilingual Preferred**

ESSENTIAL PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicants must be able to perform tasks which involve the ability to exert light physical effort in sedentary to light work on a daily basis. Tasks may involve extended periods of time at a keyboard or workstation.

DISCLAIMER STATEMENT

This job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed in the job description provided that such duties are characteristic of the position.

COMPENSATION AND BENEFITS

Compensation is commensurate with experience. Benefits include health insurance with Flexible Spending Account, 401K with 3% match, life insurance, paid vacation, sick time and holidays.

TO APPLY

Applications will be accepted until this position is filled. Qualified applicants should send resume, cover letter and professional references to Careers@StandUpPlacer.org with DV Response Advocate in the subject line. Please indicate how you heard about this position.

Stand Up Placer is an equal opportunity employer. For more information you can visit our website at www.standupplacer.org

ACKNOWLEDGEMENT

I have read the contents of this job description and understand this document is not a contract for employment. Further, I understand that if hired, my employment with STAND UP PLACER (Agency) is at-will, and that I or the agency may terminate my employment at any time with or without cause or notice.

Employee Signature _____ Date _____

Supervisor's Signature _____ Date _____