



Stand Up Placer, Inc. – Job Description

Position:	Detention Response Advocate Embedded with Placer County Sheriff's Office, Jails, Probation and Juvenile Probation Detention Centers
Reports To:	Outreach and Services Manager
Location:	On-site at Stand Up Placer site/on-scene in Detention Facilities
Job Status:	Non-Exempt, Full Time, \$15-17/hour

ABOUT STAND UP PLACER

Stand Up Placer provides comprehensive services to Placer County survivors of domestic violence, sexual assault, human trafficking and their non-offending family members. Our mission is saving lives by empowering survivors and educating communities to stand up to domestic violence, sexual assault and human trafficking.

POSITION SUMMARY

The Detention Response Advocate is responsible for providing accompaniment services for victims of sexual assault at one of Stand Up Placer's locations, Placer County Jails, or on-scene with Placer County Sheriff's Office, Probation and Juvenile probation. The Detention Response Advocate provides emotional support, crisis intervention services, and advocacy to victims while they are incarcerated. They also assist clients with safety planning and ensure that clients have sufficient resources and referrals to meet their immediate needs and needs once released from custody. The Detention Response Advocate assists clients with accessing emergency and supportive services. This position is responsible for abiding by agency policies and protocols while in the field and with fostering positive, professional relationships with the community partner(s) they are embedded with.

ESSENTIAL RESPONSIBILITIES MAY INCLUDE THE FOLLOWING:

- Through research, training, and collaboration, become a subject expert on Domestic Violence, Sexual Assault and Human Trafficking
- The Detention Response Advocate is expected to arrive on-scene for emergencies within 60 minutes of being notified
- Provide emergency services on-scene, including: crisis intervention, emotional support, and advocacy

- Assist clients with planning and accessing Stand Up Placer's emergency services, such as admittance into the Safe House, legal services, temporary restraining orders and safety planning
- Connect survivors with Stand Up Placer's supportive services, including: transitional and rapid-rehousing, clinical services, food and clothing, transportation, and community referrals
- Collaborate with each client to create an individualized safety plan
- Required to wear an approved ID badge (provided by Stand Up Placer) while working in the field
- Required to keep survivor packets with service information on hand and bring a survivor packet, applicable paperwork and a resource bag with you on-scene to ensure that the client has all of the necessities they need and services are proficiently documented
- Required to submit completed documentation and enter client information and services provided into our encrypted database within 48 hours of client contact
- Provide connection for further follow-up services and continued support
- Abide by Stand Up Placer's policies, procedures and safety protocols
- Maintain a professional relationship with clients and community partners

QUALIFICATIONS

- At least two years of experience working with survivors of violence and/or at-risk youth **OR** a combination of education and one year experience working with survivors of violence and/or at-risk youth
- General knowledge of Detention Facilities and Probation encouraged
- Possess knowledge of Placer County and surrounding counties' resources
- Previous experience working with victims of trauma or a willingness to learn
- Communicate and work well with people in crisis, from diverse backgrounds with non-judgmental attitudes and adhere by the empowerment model to services
- Ability to address crises and use critical thinking to problem-solve effectively
- Ability to work independently and as a team
- Excellent communication skills with clients, co-workers, and community partners
- Awareness of and sensitivity to the cultures represented in Placer County
- Strong professional boundaries with clients is required
- Working knowledge of Microsoft Office Suite; familiarity with Publisher, Prezi, PowerPoint, and Outlook welcomed
- Complete additional specialized training provided by Stand Up Placer post-hire
- Complete 72-hour state-certified Crisis Intervention Training (post-hire requirement)
- Must be over the age of 18
- Reliable transportation, valid California Driver's License and proof of insurance
- Fingerprint clearance required, with increased security level check for Placer County access to jails, probation, Sheriff Office, etc.
- Bilingual preferred but not required

ESSENTIAL PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicants must be able to perform tasks which involve the ability to exert light physical effort in sedentary to light work on a daily basis. Tasks may involve extended periods of time at a keyboard or workstation.

DISCLAIMER STATEMENT

This job description lists typical examples of work and is not intended to include every job duty and responsibility specific to a position. An employee may be required to perform other related duties not listed in the job description provided that such duties are characteristic of the position.

COMPENSATION AND BENEFITS

Compensation is commensurate with experience. Benefits include health insurance with Flexible Spending Account, 401K, paid vacation, sick time and holidays.

TO APPLY

Applications will be accepted until this position is filled. Qualified applicants should send resume, cover letter and professional references to Careers@standupplacer.org with Community Response Advocate in the subject line. Please indicate how you heard about this position.

Stand Up Placer is an equal opportunity employer. For more information you can visit our website at www.standupplacer.org

ACKNOWLEDGEMENT:

I have read the contents of this job description and understand this document is not a contract for employment. Further, I understand that if hired, my employment with STAND UP PLACER (Agency) is at-will, and that I or the agency may terminate my employment at any time with or without cause or notice.

Employee Signature

Date

Supervisor's Signature

Date